



## VANCOUVER DPAC • EXECUTIVE MEETING

January 9, 2020 • 7-9:30pm  
VSB Education Centre • Room 180

### EXECUTIVE

Chair:	Shaun Kalley	At-Large:	Alan Patola Moosmann	Vik Khanna
Vice-Chair:	Amanda Hillis		Karen Tsang	Skye Richards
Treasurer:	Peter Couch		Paula Temrick	
Secretary:	Gord Lau			
Regrets:	Sandra Bell			

Guests: Suzanne Hoffman (Superintendent), Carmen Cho (Trustee)

VSB Parents: David Schaub (False Creek), Mike Lang (Kerrisdale), May Ke (Churchill), Heather Garnett (Charles Dickens), Denise Lee (Tillicum Annex)

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### MINUTES

Meeting called to order at 7:05pm

#### 1. Standing Items

- 1.1. Welcome and Acknowledgement
- 1.2. Introductions
- 1.3. Approve Agenda - moved by Shaun, seconded by Karen - approved
  - 1.3.1. Other business added
- 1.4. District Update (Suzanne and Carmen)
  - 1.4.1. Superintendent Hoffman: School visits: Magee, Norquay, John Oliver; Group staff meetings: Elementary and secondary councillors; Indigeneous education department; VPO; International Education;
  - 1.4.2. School snow day process high level FYI;
  - 1.4.3. Iranian plane crash tragedy, links to VSB community including 14 international students and former student teacher; counsellors visiting those students; have identified a number of students who speak Farsi as they may have connections and require support. Flags to be flown at half-mast tomorrow.
  - 1.4.4. No BCTF bargaining update. No news, but still talking
  - 1.4.5. Question - info on VPD alert, one from Henderson - re: approach of child -- notice to that school and surrounding schools; RCMP alert at UHill, Grade 9 student attacked for backpack.

- 1.4.6. Trustee Cho: Now vice-chair of board, chair of the advocacy committee, looking to change focus of committee. Hoping for DPAC to send a representative to the committee.
- 1.4.7. Also getting feedback regarding standing committee structure and meeting format.
- 1.4.8. LRFP consultation process launching mid-February. Much of the process has been worked out with trustees and consultants already, trying to get DPAC engaged early in process (but some initial groundwork done already).
- 1.4.9. Question/Reminder/Point - Black History month, comment that this is coming, there are materials available, suggest reminders to teachers. Suzanne comments that they had huddled about that, and trustee Reddy also had some suggestions for this
- 1.5. Approve Minutes
  - 1.5.1. Motion made by Peter to accepted the December 12 Executive Minutes, seconded by Amanda -- approved
- 1.6. Officer Reports
  - 1.6.1. Chair Report (Shaun)
    - 1.6.1.1. Contact list for all PACs established, this has been a three or four year process
    - 1.6.1.2. Music programming in the district, volunteers for consultation group (next Thursday evening) (Peter, Karen, Mike), re: parent consultation.
      - 1.6.1.2.1. Execs please send email to liason schools, get back to Shaun
    - 1.6.1.3. Jamieson and Trudeau schools involved in consultation re: moving Mandarin program to Trudeau
  - 1.6.2. Treasurer Report (Peter)
    - 1.6.2.1. Interim report as presented (attached)
- 1.7. Other Reports
  - 1.7.1. Sustainability Working Group (Mike Lang)
    - 1.7.1.1. Update

Upcoming meeting Jan 26?? to talk about incorporating 6 big moves into sustainability plan, looking to incorporate 53 actionable items from that plan.

DPAC wants measurable goals with baseline data, and would like to see progress on safe routes to school/active transport.

Really hoping for positive moves forward, especially regarding Active Transport, previously viewed as responsibility of the CoV.

Comment that food working group discussions seem to accept that food delivery services

Comment from Trustee Cho that staff have been directed to report back on all work being done towards active transport already. Also notes that there is a motion already re: Safe Routes to School. Notes that it sounds like the city has resources allocated, they want VSB support, but expect to do the work.

Question regarding Active Transportation living under the sustainability umbrella. Response: Previously did not meet much (3x perhaps in a decade), moved into sustainability umbrella to try to get more attention (this is history). Need to monitor how this is actually treated, definitely losing sight of Active transportation is a concern

## **2. Old Business**

- 2.1. January General Meeting - Vancouver Plan (Vik)
  - 2.1.1. Trying to get CoV, re: Vancouver Plan presentation to parents for this meeting
    - 2.1.1.1. Includes housing, safe routes, communities -- doesn't explicitly mention schools.
    - 2.1.1.2. Question - if presentation happens, who should be here besides parents? Answer - perhaps trustees? VSB staff and CoV staff have already met at least once. Further comment - basic principles for community planning should involve schools (as well as access to parks and transportation)
  - 2.1.2. Back up plan - Seismic 101 presentation, ie: process.
  - 2.1.3. Back up backup - Sustainability meeting - realistically maybe April or May
- 2.2. February General Meeting - Bullying (Paula) (10 min)
  - 2.2.1. School bullying harassment parent toolkit, how parents can intervene
    - 2.2.1.1. Short presentation from Paula
    - 2.2.1.2. Definition of terms (conflict vs bullying spectrum)
    - 2.2.1.3. What are the signs of conflict (elementary and secondary level)
    - 2.2.1.4. Parent's role and responsibility regarding your own child and regarding working with school, whether your child is a target or perpetrator
    - 2.2.1.5. Provide some materials/worksheet that allows parents to properly document on behalf of their child
    - 2.2.1.6. Approaching the school, and when do you need a parent advocate (when do you approach teacher, counsellor, admin, district admin, etc)
    - 2.2.1.7. What to expect (for example, privacy of the other party) --
    - 2.2.1.8. Intervention options (victim/offender reconciliation), but need to explore scope of what is possible here. When do you hold your child back from school?
    - 2.2.1.9. Q&A panel

- 2.3. Preferred School Size Working Group - Five meetings, 1 per month, starting Feb 10
  - 2.3.1. We have two delegates, Maggie Milne Martins is one. Skye to check dates.
- 2.4. Exec Meetings at Eastside Schools (Alan, Sandra)
  - 2.4.1. Alan and Sandra have reached out.
- 2.5. PAC Summit - February 6, 2020 (Shaun)
  - 2.5.1. Reminder to email your liason schools (!)
  - 2.5.2. If you don't have a DPAC rep, send another member of the exec
- 2.6. PAC Donations (Shaun)
  - 2.6.1. Information from assistant secretary-treasurer setup
  - 2.6.2. Suggest that communication for websites need to say more than "fees" for the school website.

### **3. New Business**

- 3.1. Stakeholder Budget Consultation, Jan 21
  - 3.1.1. Attendees (2 execs) - Karen and Amanda
  - 3.1.2. Position/priorities - vulnerable students and equity

(five minute break, 8:40PM)
- 3.2. Procedures Framework (Paula)
  - 3.2.1. Tabled to February exec, this is re: existing customs and procedures
- 3.3. Motion on Childcare (Alan) (10 min) - motion put forward by Alan, seconded by Vik
  - 3.3.1. DPAC supports the VSB becoming a licence holder for school age childcare, in order to increase the District's ability to explore innovative ways of providing such care on school grounds and with District employees. DPAC further encourages the VSB to consider participating in future pilot stages of the Seamless Day school age childcare project currently being run as a demonstration in S.D. 53, and to advise the Ministry of Education in its willingness to do so.

Amendment proposed - Provided that holding license does not require the use of education funds - made by Alan, seconded by Amanda -- accepted by majority

Amendment proposed, Karen seconded by Paula, rewrite to:

DPAC encourages the VSB to consider participating in future pilot stages of the Seamless Day school age childcare project currently being run as a demonstration in SD53 and to advise the Ministry of Education in its willingness to do so. DPAC further supports the VSB the VSB becoming a licence holder for school age children, provided that holding the licence does not require the use of educational funds, in order to increase the District's

ability to explore innovative ways of providing such care on school grounds and with District employees.

Amendment to rewrite, Alan, Peter - approved

“To explore this and other innovative ways of”.

Carried unanimously.

Suggest that we take it to the general.

Concern raised, re: equity and living wages, etc.

**4. AoB?**

- 4.1. February is Black History month, perhaps a presentation at our next executive meeting perhaps. Question: Do you have somebody in mind? Answer: Yes, some suggestion, announcements section for February newsletter.

**5. Announcements**

- 5.1. DPAC General Meeting: Vancouver Plan - January 23, 2020
- 5.2. VSB Board Meeting - January 27, 2020
- 5.3. Vancouver PAC Summit - February 6, 2020
- 5.4. DPAC Executive Meeting - February 13, 2020

Meeting adjourned at 9:25pm

\$36,273.74 In VSB account and \$4,994.02 in the Vancity Gaming account - needs updating

Cheques/direct deposits were issued for catering, childcare, and exec reimbursements.

December spend totals are not reported.

Gaming Report was submitted and accepted.

We have spent a total accumulated of: \$1,308.56 YTD

Anticipated future spending and past expenses to be recorded for December report:

Website renewal: \$900

Catering: \$500

Child Minding: \$54.00

We really haven't spent much of our budget.

Recommend training as a focus.

New Expense Reimbursement form:

<https://drive.google.com/drive/folders/15-4XrXlqfzYD38t4neIRTP2OwV5LjSFs>

Electronic Funds Transfer

VSB is making transfers electronically rather than by check previously. Reimbursement will still be by DPAC cheque.

Working Copy of the Budget is finalised:

<https://docs.google.com/spreadsheets/d/1JRDlr26BhLNcSreS0RqZtHtgMveU9E0mlZjM9Tyr0XQ/edit#gid=1558287079>

Dept 172 - DPAC																			
December 31, 2019																			
Expn	Unit	Year	Period	Source	Fund	Account	Dept	Sits	Program	Project	Journal ID	Date	Ref	Line Descr	Amount	Voucher	Name	Invoice	Date
	VSB	2020	6	AP	11	2204	172	527			AFAC001966	12/17/2019		TravelConf - Out-of-District	31.97	01214984	Hills, Amanda	DPAC19128	12/17/2019
															29.97				
	VSB	2020	4	AP	11	3003	172	527			AFAC001514	10/8/2019		Supplies - Office/Printing	8.20	01205887	Hills, Amanda	DPAC19026	10/7/2019
															8.20				

VSB	2020	4	AP	11	9020	172	327		APAC001514	10/8/2019			33.96	01/20/1917	Hillis, Amanda	DPAC19026	10/7/2019
VSB	2020	6	AP	11	9020	172	327		APAC001966	12/17/2019			198.63	01/21/1994	Hillis, Amanda	DPAC19128	12/17/2019
VSB	2020	6	AP	11	3020	172	327		APAC001966	12/17/2019			360.09	01/21/1985	Las, Gordon	DPAC19121	12/17/2019
VSB	2020	6	AP	11	9020	172	327		APAC001966	12/17/2019			411.21	01/21/1996	Richard, Elyse	DPAC19128	12/17/2019
												<b>Supplies - Meetings</b>	<b>1,043.89</b>				
												<b>Total</b>	<b>December 31, 2019</b>	<b>1,308.56</b>			

Account																	
1	172	Supt – DPAC				11	Operating										
0	2204	Travel/Conf - Out-of-District						CAD				23.37		0			
1	3002	Supplies - Office/Printing						CAD				8.2		0			
2	3020	Supplies - Meetings						CAD				1,043.89		0			
3	3049	Supplies - Other						CAD				233.1		0			
4																	
5	Total for Fund 11											1,308.56		0			
6																	
7	Total for Dept 172											1,308.56		0			
8																	
9	Total for Ledger										CAD	1,308.56		0			