



## VANCOUVER DPAC • EXECUTIVE MEETING • MINUTES

February 13, 2020 • 7-9:30pm  
VSB Education Centre • Room 180

### EXECUTIVE

Chair:	Shaun Kalley	At-Large:	Alan Patola Moosmann	Sandra Bell (regrets)
Vice-Chair:	Amanda Hillis		Karen Tsang	Skye Richards
Treasurer:	Peter Couch		Paula Temrick	Vik Khanna
Secretary:	Gord Lau			

### GUESTS

David Nelson, Deputy Superintendent, and Carmen Cho, Trustee

Attendees - Keerthiha Supramaniyan (Killarney, Norquay), Alex Dow (Hamber), Linda Chow (Templeton), May Ke (Churchill), Mike Lang (Kerrisdale), Celena Benedorf (LEB), Denise Lee (Tillicum)

Meeting called to order, 7:04PM

---

### MINUTES

#### 1. Standing Items

- 1.1. Welcome and Acknowledgement
- 1.2. Introductions
- 1.3. Approve Agenda (moved Peter, seconded by Amanda - Skye not yet present, unanimous)
- 1.4. Black History Month Acknowledgment
- 1.5. District Update (David and Carmen)
  - 1.5.1. David - Acknowledge Yaseen Yago from African Descent society for the display, doing other displays in a number of schools, as well as tours of Hogans Alley. Sadie Kuehn to be donating books to every school library. Pro-D day workshops this week include anti-racism workshop focusing on experiences on Black community, another is re: Youth experience and empowering Black Youth; looking to create a BAA course re: Black History, must meet curricular requirements. Student organized anti-racism summit at the JCC this month very successful, waiting for report out. Lawyer will be looking at policy/procedures for racism, new DI to look at five year plan to meet anti-racism motion
  - 1.5.2. Renaming - will have something to share at April policy and governance meeting. Existing meeting have been around how a renaming process gets started, how do you decide to rename a school. One idea is a review whenever

a school undergoes seismic (not necessarily rename) -- “new building, new name” may be a natural entrypoint.

- 1.5.3. Registration process ongoing, Feb 19 a key date for starting to send notices for choice programs, kindergarten, etc
- 1.5.4. Deeper learning - Principal and VP meetings use Teams - remote, when they do come in, they are inquiry groups.
- 1.5.5. Coronavirus - we work with VCH. Biggest risk is racism driven by fear.
- 1.5.6. Carmen - budget process has started, feedback from stakeholders, committee of whole meeting, already. Mar 11, another committee of whole, Mar 16 survey, Apr 14 Another committee of the whole at Magee
- 1.5.7. Advocacy committee - March 3
- 1.5.8. Public engagement - stakeholders asked about public questions at meeting - DPAC to discuss
- 1.5.9. LRFP - engagement process starts very soon, thanks for participating in the testing. Accessible, equitable, transparent -- written at a Grade 6 level. Provide board information to guide in future, please support broad participating in this, vital we get diverse voices.
- 1.5.10. Q: District evaluation of holding a childcare license.  
A: No update, no timeline information.
- 1.5.11. Q: Kitsilano - \$100K legal cost  
A: David Nelson to verify what is acceptable to share
- 1.5.12. Q: Questions regarding timing of Magee Apr Committee of whole meeting  
A: Answers given
- 1.5.13. Q: Questions re: renaming timing of Maple Grove and renaming, why wouldn't it qualify?  
A: Estimation of policy not finished until fall.
- 1.5.14. Q: Is Indigeneous name attached to schools undergoing seismic?  
A: Not necessarily. Would go with renaming policy
- 1.5.15. Q: Update re: district rep for next general  
A: Answer already given.
- 1.5.16. Q: Does the school district have a sister school district?  
A: Don't think so.
- 1.5.17. Q: How do the mechanics of a draw work?  
A: Computerized, Excel.
- 1.6. Approve Minutes - moved by Alan, seconded by Paula (approved unanimously)
  - 1.6.1. January 9, 2020 ([link](#))
- 1.7. Officer Reports
  - 1.7.1. Chair Report (Shaun)
    - 1.7.1.1. Note that there are 11 full schools (see facilities and planning report)
    - 1.7.1.2. Cannabis applications shouldn't be 300M from school, two schools have been involved (opposed) to variance applications
    - 1.7.1.3. Next month executive meeting at Britannia secondary

- 1.7.1.4. Funding notes often come from ministry representatives. Health of our school system measured by our performance on the PISA, therefore we don't need more money. Common response from the ministry is "we're fine" based on recent PISA results.
- 1.7.1.5. Succession planning for chair role.
- 1.7.2. Treasurer Report (Peter) ([link](#))
- 1.8. Other Reports ([link to reports](#))
  - 1.8.1. VSB Standing Committee
    - 1.8.1.1. Facilities & Planning (January 22 | Amanda | [agenda](#))
    - 1.8.1.2. Finance (January 22 | Skye | [agenda](#))
    - 1.8.1.3. Policy & Governance (February 5 | Shaun | [agenda](#))
    - 1.8.1.4. Personnel (February 5 | Karen | [agenda](#))
    - 1.8.1.5. Student Learning & Well-Being (February 12 | Gord | [agenda](#))
  - 1.8.2. VSB Advisory Committees and Working Groups
    - 1.8.2.1. ICT (February 5 | David Schaub)
    - 1.8.2.2. Sustainability (Mike Lang)
      - 1.8.2.2.1. School active coordinator hired from CoV. Previously the position was contracted out. Waiting to hear how schools will address 53 motions.
    - 1.8.2.3. Preferred School Size (February 9 | Amanda & Karen)
    - 1.8.2.4. Calendar (Alex)
      - 1.8.2.4.1. 4th pro d is 18th, not 20th
      - 1.8.2.4.2. Looking to note Orange Shirt Day, National Indigenous Peoples Day, June 21st
      - 1.8.2.4.3. Comment: suggest publishing Jewish and holiday of other faiths alongside to try avoid conflicts
    - 1.8.2.5. Diversity (January 28 | Celena Benndorf)
      - 1.8.2.5.1. Nothing significant, but notes that Selma Smith is now with Surrey
  - 1.8.3. DPAC Committee
    - 1.8.3.1. Facilities Committee
      - 1.8.3.1.1. First scheduled meeting will validate the mandate
      - 1.8.3.1.2. Two big items - get K enrollment, Grade 8 enrollment; pros and cons of zones in Vancouver as LRFP mentioned the possibility of zones
    - 1.8.3.2. Childcare Committee
      - 1.8.3.2.1. Best guess is that 40% of childcare need is being met
      - 1.8.3.2.2. Would like to hook into or participate in Joint Council on Childcare

## 2. **Old Business**

- 2.1. January General Meeting - Vancouver Plan - summary (Vik) (2 min) ([link](#))
- 2.2. February General Meeting - Reporting Student Bullying and Harassment: An Action Plan For Parents (Paula) (10 min)
  - 2.2.1. Please blast out promotion to liason schools
  - 2.2.2. Up to \$400 re: video, VSB equipment for recording Feb 27th (Shaun moved, seconded by Amanda) unanimous, passed.
- 2.3. PAC Summit - February 6, 2020 - review (Shaun) (10 min)
  - 2.3.1. What worked, what didn't work
    - 44 PACs represented, displayed map
    - Would want to organize more collaboratively in the future
    - Want to engage PACs in their communities next year, ie: Windermere, Killarney
    - Fundraising and equity big topics
    - Suggestion to have feedback from audience like Slido.
    - Room acoustics difficult
    - Secondary and elementary PACs might want to be separated, fairly different day to day concerns.
    - Networking very useful
- 2.4. Procedures Framework (Paula) (30 min)
  - 2.4.1. On the right path, create channel to do consult with officers

## 3. **New Business**

- 3.1. BCCPAC:
  - 3.1.1. Nomination for Andrea Sinclair - moved by Amanda, second by Shaun (unanimous)
  - 3.1.2. Resolutions - ordinary resolutions to be received by end of this month
    - 3.1.2.1. BCCPAC to write and advocate for chief educator position in the Ministry of Education. - moved by Shaun, seconded by Skye (unanimous)
  - 3.1.3. Awards nominations
  - 3.1.4. Proxies
    - 3.1.4.1. We will offer to carry proxies to the AGM
- 3.2. VSB Committee and Working Group Representatives
  - 3.2.1. Advocacy
    - 3.2.1.1. Motion from Shaun, seconded by Gord - unanimous - Amanda, alternate Skye
  - 3.2.2. Foods
    - 3.2.2.1. 6 parents interested, suggest creating a committee, Amanda/Karen on committee

- 3.2.2.2. Strike an internal food committee, invite all interested parents to that committee (moved by Shaun, seconded by Karen), ToR to support the committee member. Passed by majority, (Skye opposed)
      - 3.2.2.3. Move Celena stakeholder appointment to commitment, Gord seconded by Skye, unanimous
    - 3.2.3. Renaming Schools
      - 3.2.3.1. Appoint Karen, moved by Peter, seconded by Amanda (unanimous)
    - 3.2.4. Diversity alternate
      - 3.2.4.1. Alternate for diversity, appoint Karen (moved by Shaun, seconded by Shaun) - unanimous
  - 3.3. Long Range Facilities Plan
    - 3.3.1. Consultation rollout
    - 3.3.2. DPAC positions (tabled this discussion)
  - 3.4. Trustee request for input on Board Meeting Q&A format
    - 3.4.1. Feedback - answers are a little vague
    - 3.4.2. Suggestion that the questions that should be part of the minutes, verbatim
    - 3.4.3. Do we support the idea of parents coming to speak at a microphone?
    - 3.4.4. Some parents feel silenced by not being able to speak.
    - 3.4.5. Support the idea of parents being able to speak
  - 3.5. Topic for April General Meeting
  - 3.6. Career Counselling & Higher Education Planning (Alan)
    - Do we want to host, if so, Spring or Fall 2020? -- yes, we are interested.
4. **AoB?**
- 4.1. Make motion for up to \$300 food when we are hosted by another school for one of our meeting - motion made by Amanda, seconded by Gord - unanimous
5. **Announcements**
- 5.1. Friday, Feb 14 – District Pro-D - No School, Valentines Day
  - 5.2. Friday, Feb 14, 9am-2pm – [VSB Sustainability Conference: LINK](#), Prince of Wales
  - 5.3. Wednesday, Feb 19, 5pm – [Finance Committee Meeting](#)
  - 5.4. Monday, Feb 24, 7pm – [VSB Board Meeting](#)
  - 5.5. Thursday, Feb 27, 7pm – [DPAC General Meeting](#): Reporting Student Bullying and Harassment: An Action Plan For Parents
  - 5.6. Wednesday, Mar 4, 5pm – [Facilities Planning Committee Meeting](#)
  - 5.7. Wednesday, Mar 4, 6:30pm – [Finance Committee Meeting](#)
  - 5.8. Wednesday, Mar 11, 7pm – [VSB Committee of the Whole \(Budget 2020/21\)](#), Lord Nelson
  - 5.9. Thursday, Mar 12, 7pm – [DPAC Executive Meeting](#)

## February 2020 DPAC Treasurer's Report

February 13, 2020

I wasn't able to attend the Finance Committee Meeting.

Link provides information on what was discussed at the meeting

[https://www.vsb.bc.ca/District/Board-of-Education/Meeting\\_Minutes/Documents/agendas-files/20\\_01Jan22\\_Finance%20Committee%20Agenda.pdf](https://www.vsb.bc.ca/District/Board-of-Education/Meeting_Minutes/Documents/agendas-files/20_01Jan22_Finance%20Committee%20Agenda.pdf)

### Quick Notes

December Update

Expenses this month: \$1033.30

YTD spent: \$1,308.56

Mostly to catering. One charge to travel

\$35,240.44 In VSB account and \$4,994.23 in Gaming

School District # 39, Vancouver, British Columbia, Canada

**Vancouver School Board**

FAST System - (Financial Administration Support Tool)

Report: Current Year | Period: Dec-2019 | Sum By: Fund | Budget: Annual Budget | FORM: SUMS | 0.00

You are viewing User: ELINTONG SetID VSB Orgn 172 Last Updated : 1/9/2020 3:58:16 AM

Fund	Description	Annual Budget	Cur Month	YTD Actuals	O/S Encumb.	Balance Available	Fav./Unfav. Variance
11	Operating	36,549.00	1,033.30	1,308.56	0.00	35,240.44	F
	<b>Total</b>	36,549.00	1,033.30	1,308.56	0.00	35,240.44	F

[Click here](#) if you would like to return to the Menu | [Click here](#) to download to Excel for printing | U = Unfavorable

January Update

Expenses this month: \$95.55

YTD spent: \$1,404.11

Square Space and GSuite hosting: \$884.03

\$35,144.89 in VSB account and \$4,110.20 in gaming

School District # 39, Vancouver, British Columbia, Canada

**Vancouver School Board**

FAST System - (Financial Administration Support Tool)

Report: Current Year | Period: Jan-2020 | Sum By: Fund | Budget: Annual Budget | FORM: SUMS | 0.00

You are viewing User: ELINTONG SetID VSB Orgn 172 Last Updated : 2/10/2020 3:59:24 AM

Fund	Description	Annual Budget	Cur Month	YTD Actuals	O/S Encumb.	Balance Available	Fav./Unfav. Variance
11	Operating	36,549.00	95.55	1,404.11	0.00	35,144.89	F
	<b>Total</b>	36,549.00	95.55	1,404.11	0.00	35,144.89	F

[Click here](#) if you would like to return to the Menu | [Click here](#) to download to Excel for printing | U = Unfavorable

Cheques/direct deposits were issued for catering, childcare, and exec reimbursements.

We have spent a total accumulated of: \$1,404.11 YTD

Anticipated future spending and past expenses to be recorded for December report:  
Catering for executive arrears, special event and meetings: \$500-700  
Child Minding: \$100.00

We really haven't spent much of our budget.

Recommend training as a focus.

New Expense Reimbursement form:

<https://drive.google.com/drive/folders/15-4XrXlqfzYD38t4neIRTP2OwV5LjSFs>

VSU is making transfers electronically rather than by cheque previously. Reimbursement will still be by DPAC cheque for anything Gaming related.

Full long form reporting on Working Copy tab at below link

<https://docs.google.com/spreadsheets/d/1JRDir26BhLNcSreS0RqZtHtgMveU9E0mlZjM9Tyr0XQ/edit#gid=1558287079>



## VSB Committee Report Summaries for February 13, 2020 Executive Meeting

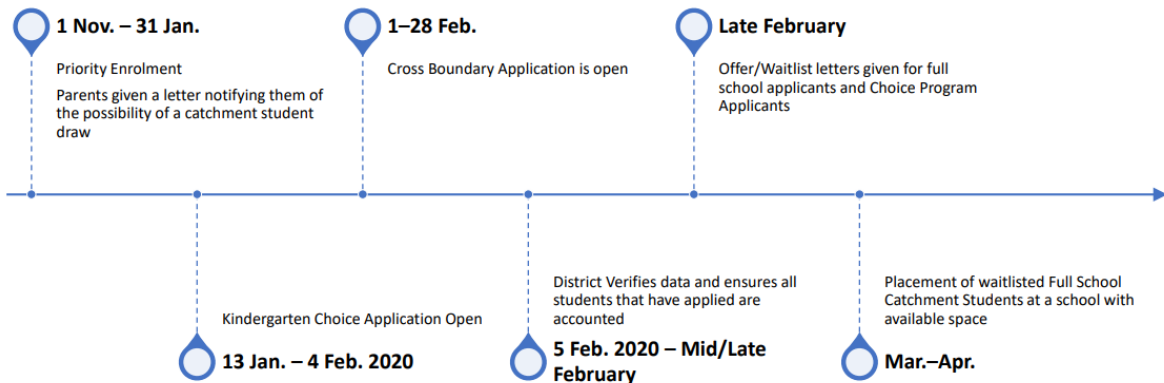
### STANDING COMMITTEES:

Facilities & Planning (January 22 | Amanda | [agenda](#))

### Information Items

1. Kindergarten Enrolment Processes M. Rossi, District Principal-Ed Planning
  - Enrolment management strategies:
    - restrict out of catchment enrolment
    - place students from full schools at nearby schools with available space
    - maintain ordered catchment waitlists
    - align the timeline for placement offers for Kindergarten Choice programs with full school catchment enrolment offers
  - Went over the application process and K registration timeline including the full school process

#### Kindergarten Registration Timeline



- K registration requires 2 steps: online application and taking supporting documentation to school (verify application)
  - choice program application has been made easier as it no longer requires taking applications to the school
  - follow AP 300
  - Students placed on waitlist at a full school are offered a placement at a neighbouring school with available space. Accepting placement is not the same as accepting cross-boundary. Remain on the waitlist for catchment school until the waitlist is exhausted.
  - 10 schools anticipated to be full:
    - Carr
    - Cavel
    - Crosstown
    - Elsie Roy
    - False Creek
    - Fleming
    - Simon Fraser
    - Gordon
    - Jamieson
    - Norma Rose Point
2. Update on Land Strategy Framework J. David Green, Secretary-Treasurer J. deHoop, Senior Manager-Planning



- One of the 2019 Long Range Facilities Plan approved recommendations includes the following: *That the District build on the initial work done on a Capital Asset Management Plan to develop a comprehensive strategic plan to guide the District in effectively managing the asset inventory in the future.*
  - The scope of work for the land and asset strategy and estimated timelines for completion are:
    - Project initiation with preliminary review of existing VSB materials
    - Facilitated ‘framework’ workshop with the Board of Education and Senior Management Team to provide orientation to Asset Management (best practices) and review Draft Guiding Principles (February 2020)
    - Finalization of a framework for the strategy (March to April 2020)
    - Prepare draft site disposition process Final Report presentation to the Facilities Planning Committee and Board of Education (May 2020 – June 2020)
  - Urban Systems Ltd has been hired ( <https://urbansystems.ca/> )
  - The measuring and reporting of results of the Strategy will be based upon:
    - The effectiveness of the Land and Asset Strategy Asset in supporting VSB strategic objectives and Guiding Principles, including the generation of capital revenue;
    - Modernization of facilities for improved health & safety and delivery of innovative 3 educational practices;
    - Reduced operating costs for VSB facilities, with reduced deferred maintenance liabilities and improved energy efficiency;
    - Better utilization of sites;
    - Increased partnerships / agreements with the City, improved availability of childcare spaces;
    - Consideration of opportunities for reconciliation with local First Nations;
    - Provision of workforce housing to support employee recruitment and retention.
3. Long Range Facilities Plan Consultation Verbal Update C. Cho, Trustee
- Spur Communication consultants has been selected to plan, design and implement the Long Range Facilities Plan engagement process on behalf of the Board.
  - Two-phase engagement plan was proposed.
    - Phase one of the engagement consists of an online format. DPAC will be involved in beta-testing and giving feedback before it goes live. Expected launch date is mid-late February.
    - Phase two will be in-person in April via pop-ups and workshop events.
    - Upon the completion of phase two, a summary report will be produced for the Board and will be shared with the public.

### **Discussion Items**

1. Joint Master Space Sharing Agreement J. David Green, Secretary-Treasurer L. Landry, Assistant Secretary-Treasurer
  - “That the Vancouver School Board ask staff to work with the staff of the City of Vancouver and the Vancouver Park Board to develop a Master Joint Use Agreement that would be used to define the terms of use by the City or the Park Board of

School District owned properties and facilities, including, where appropriate, a revenue sharing component.”



- Work is being done between VSB and CoV staff

Finance (January 22 | Skye | [agenda](#))

VSB meeting minutes:

[https://www.vsb.bc.ca/District/Board-of-Education/Meeting\\_Minutes/Documents/minutes\\_files/20\\_01Jan22\\_Finance%20Committee%20Minutes.pdf](https://www.vsb.bc.ca/District/Board-of-Education/Meeting_Minutes/Documents/minutes_files/20_01Jan22_Finance%20Committee%20Minutes.pdf)

David Green presented an update on this year’s budget and progress in creating surpluses to go with new Board Policy 19.

### REVENUE-EXPENSE CHANGES

	Surplus (Deficit)
Budget Error - Economic Stability Dividend	\$ (584,082)
Canada Pension Plan Rate Increase (Jan-June)	(347,420)
Replacement L'Ecole Bilingue Panels	(360,000)
Equipment for Special Needs Students	(160,000)
Proposed Fund for Human Rights Claims	(150,000)
Temporary Staffing	(162,943)
Federal Election Costs	(70,011)
Replace Grass Cutting Equipment	(91,500)
Vehicle Fleet Adjustment	(29,948)
University Hill Elem Learning Resources	(20,112)
ICT Department - Meraki System	(40,000)
Education Centre Accessibility	(15,330)
Increase in VPN Fee Payer Tuition	300,000
Lower Insurance Premiums	340,895
	<b>\$ (1,390,451)</b>

### ACCUMULATED OPERATING SURPLUS POLICY BOARD POLICY 19

	Minimum Level	Maximum Level
Operations Spanning Future School Years	1.50%	3.00%
Anticipated Unusual Expenses Identified	0.50%	1.00%
Nature of Constraints on the Funds	N/A	N/A
Contingency Reserve	0.50%	1.00%
Unrestricted Operating Surplus	0.50%	1.50%

#### Calculation of Balances Based on Actual Operating Expenses for the Fiscal Year

### ACCUMULATED SURPLUS

	Jun-19	% of Expenses	Jun-18
Operations Spanning Future School Years	\$ 7,792,091	1.57%	\$ 3,768,805
Anticipated Unusual Expenses Identified	2,503,785	0.51%	1,640,864
Nature of Constraints on the Funds			
Donated Funds for School Programs	3,095,065	N/A	2,873,077
Special Grant for Schools and Mentorship	107,305	N/A	1,200,000
Special Grant for Special Education	1,479,601	N/A	-
	4,681,971		4,073,077
Contingency Reserve	2,474,567	0.50%	-
Unrestricted Operating Surplus	2,416,518	0.49%	2,972,321
	<b>\$ 19,868,931</b>		<b>\$ 12,455,067</b>

**ACCUMULATED SURPLUS – ANTICIPATED UNUSUAL EXPENSES IDENTIFIED**

Exempt Staff Wage Lift	791,312
Exempt Staff Wage Lift - Retroactive Portion	387,207
Contract Obligation - PeopleSoft Finance	483,206
One-Time Furniture and Equipment Replacement	252,919
Legacy Carving Project - Phase II	235,000
Mental Health Research and Support	154,140
Employee Services Staffing Demand	100,000
Legal Costs for Kitsilano	100,000
	<hr/>
	2,503,784

Policy & Governance (February 5 | Shaun | [agenda](#))

UNDRIP

Met with local Indigenous leaders last week.

Trustees should read UNDRIP.

Still seeking information and clarifications from MoE.

Notice of Motion was taken to Urban Indigenous Leaders Advisory Committee.

Colonial Audit

Focus on policies and procedures.

Renaming

Need to justify the need to rename and who would be involved.

Two areas of struggle:

- Did the person the school is named after do harm in their life?
- What is the namesake's primary legacy?

Questions still being considered:

- Will the renaming policy be applicable to schools not named after people?
- Will recent cases be tested against the new procedure to see if the outcome(s) might have been different?

Personnel (February 5 | Karen | [agenda](#))

### **Mental Health Training-the-Trainers**

The District is training 12 employees, including staff representing human resources and union groups, to become certified trainers. They will then co-facilitate future Working Mind training sessions. The training is led by experts from the Mental Health Commission of Canada and the goal is to better identify, address, and assist staff when mental health issues arise.

### **Staffing and Recruitment**

The District had a very successful December/January hiring 45 Student Support Workers and 47 Teachers following the completion of their programs. Many of these new hires posted into permanent jobs upon being hired.

Employee Group	Continuing FTE	Number of on call staff*
Teachers – K-12	3249.33	738
SSA's (Student Support Assistants)	725	199
Office Support	199.25	65
Supervision Aides	243.00	65
Cafeteria Workers	49.11	17
Custodian	346.08	110
Teachers – Adult Education	22.53	64

\*As of January 15th, 2020 With respect to the remaining permanent workforce, replacement procedures

Student Learning & Well-Being (February 12 | Gord | [agenda](#))

1. (blank)

2. Information Items

2.1 Career Education

- Update provided by Aaron Davis, indicates it's a high level overview, more details available in June 2019 presentation by Karen Davis. I have requested both slide decks. Career education updates due to new curriculum which also recognizes careers are different today, with more flexibility and change. Many programs/trades offered via VSB
- We asked a question regarding parent concerns about loss of career information assistants and whether or not this new program replaced that.  
A: Although this was a loss, this new career program not direct replacement because it comes at the idea of careers through a different lens (ie: more change throughout career)
- VSTA Q: Do teachers have same resources as the career information assistants did, ie: connections to post secondary?  
A: Resources done via myBlueprint, so theoretically yes.

- DPAC Q: Are resources/materials for capstone projects considered curricular expenses?  
A: Yes, they should be.

### 3. Discussion Items

#### 3.1 Vaping Notice of Motion

- Some discussion of details and concerns, ie: signage including resources, pressures felt by teachers, etc

#### 3.2 Endorsement of Coalition for Healthy School Food Notice of Motion

- Mentioned DPAC support for this motion

#### 3.3 Youth Suicide Prevention Task Force Notice of Motion

- After research, research to be withdrawn by Barb
- VSB staff notes that they are tracking critical incidents that might lead to suicide more closely, to inform staffing decisions

#### 3.4 Voting Age Notice of Motion

- Discussion regarding the pros and cons of promoting voting at an earlier age.
- Of note, VDSC discussed internally, and voted 2/3rd against the idea, citing maturity as well as issues around inaccurate news sources on social media

### 4. Items for Approval

#### 4.1 Terms of Reference for Food Framework Ad Hoc committee

- Discussion regarding terms of reference.
  - Some concerns regarding trustee appointments, which shouldn't formally apply to the stakeholders.
  - Some concerns regards to the privacy sign offs requested - should not materially impact committee members getting feedback from stakeholder groups, although might constrain some discussion.
  - Some concerns regarding inputs to the Food Framework, ie: Chemistry, might bias conclusions of committee, suggest that recommendations be struck
  - Some concerns regarding members of public composition of committee

### **VSB ADVISORY COMMITTEES & WORKING GROUPS:**

ICT Meeting (February 5 | David Schaub)

General Overview of the state of IT.

Mobile VC Desktop PC Labs:

Discussion of Mobile VS Desktop labs. Opinions are mixed as there are trade-offs between dedicated space use, costs, portability, and performance. I noted that removing desktop labs would increase the technology asks from PACs, and result in slower laptops that would need to be replaced sooner.

Equitable Replacement of Old Hardware:

Currently the plan being developed to "equitably" replace old devices (hopefully REMOVING the old equipment) is planned to be distributed to Administrators soon. It will be based on "student ratio to device and the amount of obsolete equipment in the school.", but will only be able to replace a fraction of the aging devices.

DPAC question:

"Parents currently share logins with their children to access work and grades; but that sharing is problematic and password changes can be a nightmare. Is the VSB considering improvements to this such as having separate parental/guardian logins?"

- Other members of the ICT strongly agreed that the current MyEd (A Provincial service) system is fraught and challenging to use.

- Non-grades work could be optionally moved to a platform like MyBlueprint.

- VSB has asked the province to make improvements to this system, but no plans to improve this are known.

Preferred School Size Working Group (February 10 | Amanda & Karen)

VSB website:

[https://www.vsb.bc.ca/District/Planning\\_and\\_Facilities/Long\\_Range\\_Facilities\\_Plan/Pages/Preferred-School-Size-Working-Group.aspx](https://www.vsb.bc.ca/District/Planning_and_Facilities/Long_Range_Facilities_Plan/Pages/Preferred-School-Size-Working-Group.aspx)

Road Map:

March - School Organization & Staffing Considerations, Student Programs and Services

April - Seismic Mitigation Program Considerations

May - Financial and other Considerations

\*opportunity for focus groups/survey

June - Confirm Findings

At next meeting: discuss school organization and staffing considerations in elementary and secondary sub-groups. Members to bring additional information. Stay tuned to above website powerpoint and meeting summary. Parents, submit input to [vicechair@vancouverdpac.org](mailto:vicechair@vancouverdpac.org)

Calendar Committee (Alex Dow)

School Calendar Committee Report for 2020 - 2021

- The proposed dates for teacher professional day (pro-d) for the 2020 - 2021 school year are listed as numbered 1 to 6 below. The dates are added in to the recognized stat holidays and breaks recognized and approved by the Vancouver School Board:
  - School begins Tue., Sep. 8, 2020
  - 1) **Fri. Sept. 25** (Placeholder date, this pro-d is flexible). Each school can request the first pro-d to be adjusted. Parents should be informed of any change to this day on before the last day of school, this year.
  - Thanksgiving Day: Mon., Oct. 12, 2020
  - 2) **Fri. Oct.23** (This is a Provincially mandated pro-d)
  - Remembrance Day: Wed., Nov. 11. It is awkward to have a holiday on a Wednesday, but that is the calendar rotation for a set day. Grouping two pro D days, Nov. 12th and 13th, was an unavailable option. Remembrance will next fall on a Wednesday in 2026.

- 3) **Fri. November 30** (district Pro D). This date was chosen due to the length between Remembrance Day and winter break.
  - Last school day prior to winter break: Fri. Dec.18, 2020
  - First day return to school, 2021: Mon., Jan. 4, 2021
  - 4) **Mon., Jan. 18** (Placeholder date, this pro-d is flexible). Each School can request this pro-d to be adjusted).
  - 5) **Fri., Feb. 12** (district pro-d), This date marries itself to four day weekend.
  - (Lunar New Year, 2021 is February 12)
  - Family Day Mon., Feb 15
  - Last school day before spring break: Fri., Mar.12
  - First day back: Mon., Mar. 29.
  - Good Friday: April 2, 2021
  - Easter Monday: April 5.
    - It was noted that spring break finishes, schools open for four days, then Easter Break for four days. Again, calendar rotation of Good Friday is the
  - 6) **Fri. April 30** (district pro-d). This date was chosen due to the length between Easter Monday and Victoria Day.
  - Victoria Day, May 18, 2021
  - Tuesday, June 29, will be the last day of instruction. Truncating the last two day days was an unavailable option. Final report cards can be accommodated for Friday, June 25.
- Other discussion: Adjustment of day-to-day minutes. The requirement to add minutes to the day was a contractual and was in part due to the truncation of 2019-2020 calendar year. It was an after-the-fact issue. The minutes for recess and lunch, may be restored to the 2018-2019 levels.
  - Request was made that any other future adjustment of day-to-day minutes be considered at the end of the school day. Noted: Ending the school day at 3:00, 3:01, 3:05, 3:06 etc. has far less impact than rolling back recess/lunch five or ten minutes.
  - Next calendar meeting February 18. PS: Future years' calendar committee discussion might include adjustment for the potential removal of Daylight Savings Time (DST).

## **DPAC COMMITTEES:**

### Childcare (Alan)

Have reached out to Joint Council on Childcare, an advisory group including staff and elected officials from the City of Vancouver, the VSB and the Parks Board as well as representatives from childcare providers, Vancouver Coastal Health Authority, Vancouver Public Library, etc. (terms of reference posted on Slack channel for childcare committee). JCC advises city governing bodies re childcare, provides a structure for networking amongst parties concerned with the issue, and advocates to senior levels of government.

Resulted in telephone conversation with two City of Vancouver social planners, Andrea Haber and Vanessa Ke, re City work in partnership with the VSB:

- 1) piloting outdoor-based school-age care program at Kerrisdale Annex to start later this year;
- 2) provided funding for upgrades of existing spaces (multipurpose rooms, lunchrooms) to meet childcare licensing standards (about 600 spaces since 2012, but pretty much all rooms in existing schools that were possible to upgrade have now been done);

- 3) provided funding for an additional multipurpose room at Crosstown (i.e. they have two) dedicated to school-age care;
- 4) ongoing work to determine how the number of children on waitlists for school-age care relates to the actual need.

Re 4), City's best estimate is that current supply of licensed spaces meets about 40% of the actual need. This estimate based on demographics rather than survey - one idea the planners have is to ask the VSB to include a form in the package sent to parents by each school at the beginning of the year that asks if their child is enrolled in school-age care, or would be if a space were available. I asked if DPAC as the formal channel for parent input into VSB matters might have a role in assisting with a survey of parents; planners will discuss and get back to us.

Setting up a conversation with Bernice Scholten, chair of JCC's Local Public Partner and Community Collaboration subcommittee (and CEO of the Vancouver Society of Children's Centres, a large local group childcare provider), to learn more about current priorities and projects of the JCC and what roles might be appropriate for DPAC in this work.

Other work: responding to some expressions of interest in joining DPAC's childcare committee and revisiting terms of reference from December 2018 when the committee was first set up. Will post any suggested changes to latter on Slack for feedback and aim for a first formal committee meeting shortly after spring break.

Facilities (Vik)

### **Mandate**

Created long form of the [DPAC Facilities Mandate Statement](#) as well as a short version:

To gather feedback from PACs and Parents and summarize that input into actionable feedback for the DPAC Executive to share at district and provincial levels; To provide relevant information and toolkits to PACs and Parents on district facility matters.

### **Team**

Started the recruitment of members. In addition to DPAC Executive, the about 10 VSB parents have been or are in the process of being recruited. Feeling that this size of team along with DPAC Executive members would be awesome to start with and looking at next recruitment to bring aboard parents from schools that are going to undergo seismic mitigation.

### **Toolkit**

Started rough draft of our 1st Toolkit for PACs: Seismic 101  
Planning to share it in March.

### **Meeting**

First DPAC Facilities Committee meeting of 2020 place at VSB HQ Room 106 at 7pm on Tues, Feb 18.

Agenda:

1. Introductions.
2. Review/Tweak DPAC Facilities Committee Mandate.
3. What's happening at VSB: LRF, Land & Asset Strategy.



4. Discussion on capacity from the K & 8 perspective: Pros and cons of crunching the data set for all Kindergarten and Grade 8 registrations initially made into the child's home catchment prior to movement. Potential outcome: Formal ask for data sets from VSB to perform our own analysis.
5. Discussion on breaking Vancouver into Zones: Pros and cons of doing so. Positive in that Capital Planning Instructions could base funding on Zones. Potential Con on East/West divide. Potential outcome: Formal motion for VSB to consider for implementation.
6. Adjournment.